



CHC30121 Certificate III in Early Childhood Education and Care

Australian Training Centre (ATC)

The Australian Training Centre (RTO#41503) offers the nationally recognised CHC30121 Certificate III in Early Childhood Education and Care qualification with high quality course materials and premier student support to deliver a unique learning experience.

The purpose of this course is to provide the skills and knowledge required for workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Under the Education and Care Services National Law (2011) the Australian Children's Education and Care Quality Authority (ACECQA) publishes lists of approved early childhood education and care qualifications and information regarding regulatory requirements here: www.acecqa.gov.au.

Course Outcomes

Learners will develop the skills and knowledge to provide early childhood support in relation to understanding, preparing, and performing specialised tasks in early childhood education settings; including ensuring the health and safety of children, developing positive and respectful relationships with children, using an approved learning framework to guide practice, providing experiences to support children's play and learning, supporting the holistic development of children in early childhood, and identifying and responding to children and young people at risk.



Australian Training Centre

RTO No. 41503 ☎ 1300 369 892

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Who this course is for

This course is designed to cater for learners who wish to work in regulated care facilities including family day care centres.

Job Prospects

- Out of School Hours Care Assistant
- Family Day Care Provider
- Childhood Educator Assistant
- Preschool Assistant

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Units of Competency to achieve this qualification

To be awarded this qualification, learners must obtain competency in 17 units as listed below; 15 core units and 2 elective units make up this qualification.

Core Units

HLTWHS001	Participate in workplace health and safety
CHCECE038	Observe children to inform practice
CHCPRT001	Identify and respond to children and young people at risk
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE031	Support children's health, safety and wellbeing (160 work placement hrs*)
CHCECE030	Support inclusion and diversity
CHCECE032	Nurture babies and toddlers (160 work placement hrs*)
CHCECE034	Use an approved learning framework to guide practice
CHCECE033	Develop positive and respectful relationships with children (160 work placement hrs*)
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE035	Support the holistic learning and development of children (160 work placement hrs*)
CHCECE037	Support children to connect with the natural environment
CHCECE036	Provide experiences to support children's play and learning (160 work placement hrs*)
CHCECE056	Work effectively in children's education and care
HLTAID012	Provide First Aid in an education and care setting

Electives

HLTFSE001	Follow basic food safety practices
CHCPRP003	Reflect on and improve own professional practice (this unit can be credit transferred toward the Diploma CHC50121 qualification)

* To achieve this qualification, learners must have completed a total of 160 hours of work in a regulated children's education and care service in Australia. Total number of hours is applied collectively across all units above that include the requirement for workplace hours.

Further Pathways

This qualification is a pre-requisite for CHC50121 Diploma of Early Childhood Education and Care.

Delivery Methodology

Training

- Face-to-face within the training room,
- Work placement in a registered operating service,
- Mentoring and coaching from industry professionals,
- Fully customised learning materials,
- Experienced and professional trainers, and
- Learners are given comprehensive feedback throughout their course.

Assessment

- Case studies, scenarios and role-play
- Research and written questioning
- Practical demonstration,
- Assessor Observation reports, and
- Workplace supervisor's reports.



Entry Requirements, Course Duration and Structure

Program Duration

This course is delivered over **10 months**.

- Weeks 1 – 6 do not include work placement, with 3 days per week allocated course time.
- From week 7 onwards, learners are expected to allocate 4 days per week course time which includes a minimum of 2 days per fortnight work placement.

Entry Requirements

Learners are expected to have the minimum level of foundation skills required of this Certificate III-level qualification, including:

- Learning skills to plan activities and tasks,
- Reading skills to interpret service policies and procedures,
- Writing skills to complete forms and observations,
- Oral communication skills to ask open and closed questions and actively listen to seek information and confirm understanding, as well as to interact and engage with children and families, and
- Numeracy skills such as those required to measure quantities when preparing formula

Work Placement

To cover the vocational work placement requirements, learners must:

1. have a current Working with Children clearance (NSW), and
2. be a minimum of 18 years of age, and
3. be vaccinated for measles, mumps, flu and whooping cough - *this may also include COVID-19 vaccinations and boosters as per individual service requirements*. (Evidence of vaccinations can be provided through learner's MyGov Medicare statement), and
4. be able to commit to 160 hours of work-placement in a regulated education and care service.



Negotiations have been made with suitable centres, for learners without their own work placement access. Work Placement allows learners to gain practical industry and workplace experience where they will be taught how to apply the lessons they learn during training.

The specific scheduling and management of work placements will be negotiated individually with learners on course commencement, and individual workplace agreements will be signed. Learners are expected to work a minimum of 2 consecutive days per fortnight from week 7 of their course.

- Our trainers, assessors and Student Support staff will visit learners during their work placements (with a minimum of one visit from an ATC representative per month), conversing with both the learner and their supervisor.
- Learners will share their work placement experiences with their trainers and class-group during their tutorial and coaching sessions.

Recognising previous work and learning

Australian Training Centre has a Recognition of Prior Learning (RPL) Policy to ensure that an applicant's skills and knowledge gained through formal and informal education and training, work experience, and/or life experience (including volunteer work; committee responsibilities, family duties and hobbies) are recognised.

Supporting our Learners' Needs

Language, Literacy and Numeracy (LLN) – an LLN assessment is issued as part of a learner's course induction pack prior to start of training, with results recorded against each of the 5 core skill areas.

Results of these assessments are discussed individually with each learner.

Disability – learners self-identify any disabilities on their enrolment form. On the occasions where Australian Training Centre trainers do not receive the enrolment forms directly, our administration staff will communicate this information for following up with the learner.

Welfare – learners may alert their trainer or student support staff to any additional support needs required.

Our staff may be alerted to a problem (or potential problem) through learner communication or witnessing specific behaviour of concern. On these occasions, trainers are encouraged to be the central contact person with the learner about support, on behalf of the RTO.

Australian Training Centre | *Your door to the future...*

- Our purpose is to be an active contributor to the development of organisations through building people capability, culminating in the growth and longevity of the diverse and multicultural communities we serve.
- Focusing on industry-specific and current training and assessment
- Effective transfer of learning
- Developing efficient and safe early childhood care employees
- Liaising closely with industry and local services to tailor training materials and resources
- Exposing learners to the most current industry standards
- Creating a seamless team-effort approach in enabling successful course completion

Contact Us

For further information on how we can assist you meet your career goals, please contact

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